



Basketball Ireland 'e-Vetting Invitation' & Garda Vetting Identification Form

Thank you for agreeing to complete the Garda Vetting process. Before we can invite you to apply for a Garda e-Vetting Form, it is a Garda Vetting requirement that you complete a 100 Point Identification Check. This form must be signed by a responsible person (Step 4) and forwarded along with photocopies of your ID to the authorised Liaison Person in Basketball Ireland once completed. Simply complete this form by following the steps below and an invitation to the e-vetting website will be sent to you on the email address provided in Step 1.

Disclaimer: Please be aware that this information will be passed to Basketball Ireland and relevant organizations. You may not take up any role or position requiring vetting until a disclosure has been returned from the National Vetting Bureau of An Garda Síochána and a decision is made by Basketball Ireland on the disclosure returned. This document will be shredded/destroyed at the end of the current calendar year. For any queries contact safeguarding@basketballireland.ie

Section 1

Step 1 (to be completed by **Applicant**) *Please note: all fields in bold are mandatory*

Identification Details (to be verified by a Responsible Person)

Forename(s): _____ **Surname:** _____

Current Address: _____
_____ **Eircode/Postcode:** _____

***Date of Birth:** _____

Parent/Guardian Email: _____
Contact number: _____

***Please include parent/guardian email and contact number below D.O.B if you are U18/Over 16**

Contact Number: _____ **Email:** _____

Role or Position, being Vetted for: _____

Does this role involve direct contact with children and/or vulnerable adults ?

Please specify: _____

Club Name or Organisation: _____

BIPIN No: (required) _____

Step 2 (to be completed by **Applicant**)

Applicant's Declaration

I have provided documentation to validate my identity as required and I consent to the making of this application and to the disclosure of information by the National Vetting Bureau to the Liaison Person pursuant to Section 13(4)(e) National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016. **Please tick box**

Applicant's Signature:

Today's Date:

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Step 3 (gather your original documents to the value of 100 points, see list overleaf)

The following Responsible Persons may verify applicant's identification and sign this form:

- Your Club Child Protection Officer, Club Designated Person (when sent by email)
- Basketball Ireland Staff (When presented to staff member in person) or Basketball Ireland Coach Tutor
- If not a member of a Basketball Ireland Club, the designated person may be one of the following: Garda | Member of Clergy | Medical Doctor | Solicitor | Lawyer | Elected Public Representative | School Principal

ID PROOFING MUST BE VERIFIED, IN PERSON, BY A DESIGNATED RESPONSIBLE PERSON. Verified ID must cover Full name | D.O.B. | Current Address | at least one form of photo ID.

Step 4 (to be completed by a **Responsible Person** as detailed overleaf)

Declaration:

I verify that I have checked the identity of the applicant detailed overleaf presenting for vetting against the documents (reaching minimum 100 point requirement) as marked below (Section 2) and can confirm that this is the person applying for a Disclosure Certificate. I have informed the applicant that this information will be passed to Basketball Ireland and appropriate relevant organisations. The applicant understands that they may not take up any role or position requiring vetting until a disclosure has been returned from the National Vetting Bureau of An Garda Síochána and a decision is made by Basketball Ireland on the disclosure returned.

Name: _____

Signed: _____

Role (from above list): _____

Club (if applicable): _____

Section 2

Identification	Score	Tick	Identification	Score	Tick
Irish driving license or learner permit (new credit card format)	80		Public services card/ social services card / medical card	25	
Irish Public Services Card	80		• With photograph	40	
Passport (from country of citizenship)	70		Bank/Building Society/Credit Union statement	35	
	50		Credit/Debit cards/passbooks (only one per institution)	25	
Birth certificate	50		National age card (issued by An Garda Síochána)	25	
Garda National Immigration Bureau (GNIB Card)	50		Membership Cards:		
National Identity Card for EU/EEA/Swiss citizens	50		• Club, union or trade, professional bodies	25	
Irish driving license or learner permit (old paper format)	40		• Educational Institution	25	
Employment ID			Correspondence:		
• ID Card issued by employer (with name and address)	35		• From an Educational Institution / SUSI/CAO	20	
• ID Card issued by employer (name only)	25		• From an insurance company regarding an active policy	20	
Letter from Employer (within last two years), confirming name and address	35		• From a bank/credit union or government body or state agency	20	
P60, P45 or Pay-slip (with home address)	35		Recent arrival in Ireland (<6 weeks)	100	
Utility bill e.g. gas, electricity, television, broadband (less than 6 months old; mobile phone bills are not acceptable)	35		• Passport		
			Vetting Subject is unable to achieve 100 points	100	
			• Affidavit witnessed by a Commissioner of Oaths		

For Applicants under 18 years of age

Note: applicants under 18 years of age will require a Parent / Guardian Consent Form which should be attached to this document.

Identification	Score	Tick
Birth Certificate	100	
Passport	100	
Written Statement by a Principal confirming attendance at educational institute on a letter head of that institute	100	

*****Warning! Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Act 2012 to 2016, it is an offence to make a false statement for the purpose of obtaining a vetting disclosure*****

Section 3

Checklist for Applicants

- All fields fully completed in steps 1-3
- Identification documents have been copied and attached
- Step 4 has been completed by a specified responsible adult and photocopies of ID are attached
- Parental Consent Form has been attached if applicant is under 18 years of age

*Please return this document, with relevant attached material in an envelope marked 'Private and Confidential' to:
Authorised Liaison, Basketball Ireland, National Basketball Arena, Tymon Park, Tallaght, Dublin 24*

For further enquiries please refer to w: www.basketballireland.ie | e: safeguarding@basketballireland.ie