## **JOB SPECIFICATION**

### Job Specification for Development Officer at Basketball Ireland

Basketball Ireland outlines the duties of a Development Officer within the organisation.

### Role Summary:

* Help to oversee the development and implementation of a dedicated strategy for basketball within the North East Inner City and Trinity College Dublin.
* Complete monthly progress reports for the Board of Basketball Ireland.
* Assist in managing the delivery of BI programmes to young people each year.
* Continue and progress existing Basketball Ireland development programmes, including but not exclusive to: Green Shoots, Urban Hoops, Elites in Schools, Mini Basketball 3x3, women in sport initiatives, and the ‘Her World, Her Rules’ programme.
* Assist the Student Sport Pathway Manager to develop and implement a Basketball Development plan for Trinity College with clear objectives and KPIs that support the full pathway from participation to performance.
* Lead in the administration, governance, promotion, and delivery of basketball in Trinity College Dublin and the North East Inner City.
* Oversee the development and implementation of a performance basketball programme at Trinity College Dublin and ensure objectives of the Trinity College Centre of Excellence are achieved.
* Deliver community outreach initiatives in conjunction with Dublin City Council and Trinity Access Programme, creating greater links between Trinity and the local community.
* Develop a basketball volunteering programme at Trinity College to assist the Basketball Officer in delivering programmes, including in the North East Inner City.
* Provide support to club committees and coaches, offering mentoring and training to support their development.
* Deliver coach and volunteer education programmes to assist with the development of student leaders and role models within the community.
* Plan and deliver a range of camps at Trinity, including children’s and performance camps.
* Plan and deliver a range of basketball-specific camps during holiday breaks in the North East Inner City. The Basketball Officer will also work within the framework of National Governing Body co-funded officers within the area to deliver actions within the wider sport and well-being programme in the North East Inner City.
* Work proactively to recruit national and international basketball players to Trinity College Dublin and provide support to scholarship athletes to enable them to fulfil their sporting and academic potential.
* Propose, implement, and report on new initiatives to further grow the sport of basketball in the North East Inner City and within Trinity College, Dublin.
* Actively participate in school visits within the region to help promote and grow the sport of basketball.
* Develop relationships with external organizations, including the Local Sports Partnership, Dublin City Council, schools, other NGBs, the NEIC/DCC Sports Team, NEIC Intercultural Team, and the NEIC/DCC Lead to update on strategic plans across the NEIC and hold regular update meetings.
* Represent Basketball Ireland at events around Ireland.

### Other Duties include, but are not exclusive to:

* Take leadership in the organization and running of all accredited Basketball Ireland Coaching Courses in conjunction with Coaching Ireland.
* Work closely with other core departments within Basketball Ireland, including Competitions, Commercial, and Media, to grow and promote the game of basketball in Ireland.
* Work closely with the network of staff under the Dublin City Sport and Wellbeing Partnership, including co-funded National Governing Body Sports Officers of other sports within the North East Inner City.

### Required:

* A third-level qualification in Sports Management or a related discipline.
* Strong interpersonal skills and relationship management.
* Ability to work on own initiative.
* Be an effective part of a team.
* Excellent IT skills.
* Excellent written and verbal communication skills.

### Desired:

* An interest in basketball and a passion for helping Basketball Ireland grow the sport in the coming years.
* Knowledge of the sport as it exists currently in Ireland.
* Knowledge of the Irish sporting landscape, including Sport Ireland and the LSP network.

### Experience:

* Demonstrable experience in a similar role.
* Impressive track record.

Those interested in applying must send a CV and covering letter addressed to Basketball Ireland’s Head of Development, Ciaran O’Sullivan, via email to cosullivan@ireland.basketball by 5pm on 25th September 2025. Please mark the subject line ‘Development Officer Dublin application’.